



Principles of data processing

Within the framework of this business relationship, your personal data will be processed by the responsible party and stored for the duration necessary to fulfil the specified purposes and legal obligations. In the following, we will inform you regarding the actual data stored, how it is processed and what rights you have in terms of your stored data, in particular as this pertains to the General Data Protection Regulation (GDPR; in German: DSGVO).

Who is responsible for processing the data?

The responsible party – within the meaning of data protection law – is (depending on the contractual partner):

Käseerei Champignon Hofmeister GmbH & Co. KG Kemptener Str. 17 - 24 87493 Lauben/Allgäu

You will find further information about our company, details about our authorised representatives as well as other contact details on our imprint, which is accessible via our website. Please visit: www.champignon.de

What type of personal data do we process? And for what purpose(s)?

We only process personal data that is required to fulfil the specified purposes and legal obligations. These obligations can be, but are not limited to, the following categories:

- Contact information such as title, first name, surname, address, email address, telephone number(s)
- Other information such as access data, IP address, payment data, or data about your credit rating

If we have received data from you, we will only process it for the purposes for which we received or collected it, e.g.:

- To fulfil and execute the contract
- To correspond with you
- To fulfil legal and statutory obligations
- To protect legitimate interests
- To settle any mutual transactions that may exist

Data processing for other purposes can only be considered if the necessary legal requirements pursuant to Art. 6 Para. 4 GDPR have been met. In this case, we will of course comply with any information obligations existing under Art. 13 (3) GDPR and Art. 14 (4) GDPR.

What is the legal basis for this?

Principally, the legal basis for the processing of personal data is Art. 6 GDPR, unless there are other specific legal provisions. In particular, the following options can be considered here:

- Consent (Art. 6 para. 1 lit. a) GDPR)
- Data processing for the fulfilment of contracts (Art. 6 para. 1 lit. b) GDPR). In particular, data processing is required in order to guarantee the completeness and correctness of the data as well as the digitalisation of these, and to be able to carry out/process the contract.
- Data processing based on a weighing of interests (Art. 6 para. 1 lit. f) GDPR). Data processing is especially necessary in order to ensure and optimise that the involved parties' informed decisions are made in your best interests. In addition, it is also necessary to guarantee a permanently high quality and uniformity of customer service by the party or parties responsible.
- Data processing for the fulfilment of a legal obligation (Art. 6 para. 1 lit. c) GDPR). Data processing is required in particular to guarantee the completeness and correctness of tax data in accordance with the Tax Code, the Trade Code and the Commercial Code.

If personal data is processed based on your consent, you have the right to **revoke** this consent at any time with effect for the future. If we process data based on a balance of interests, you – as the subject of the data being collected – have the right to object to the processing of personal data, taking into account the provisions of Art. 21 GDPR.

How long is the data stored?

We process the data for as long as this is necessary for the respective purpose. Insofar as legal storage obligations exist – e.g., in commercial or tax law – the relevant personal data is stored for the duration of the storage obligation (10 years). After expiration of the storage obligation, we verify whether the data is required for further processing. If a requirement no longer exists, the data is deleted. In exceptional cases, the general storage period for personal data can be up to 30 years, if this is necessary for the assertion, exercise or defence of legal claims. Of course, at any time you can (see below) request information about your personal data stored by us and to request the deletion of the data or restriction of processing, even if there is no requirement to do so.



To what parties is the data forwarded?

Your personal data will only be forwarded to third parties if this is required for the execution of your contract. Furthermore, your data is only forwarded if this is permissible based on a balance of interests within the scope of Art. 6 para. 1 lit. f) GDPR, if we are legally obliged to forward it, or you have provided your consent to this extent.

Transfer of personal data to a third-party country

There is no plan to transfer your personal data to a third-party country or to an international organisation unless this is required in order to execute your contract. You will be informed separately about details if required by law.

Where is the data processed?

We will process your personal data exclusively in computer centres located in the Federal Republic of Germany.

Your rights as an "affected party":

- In accordance with Art. 15 GDPR, you have the right of access to your personal data being processed by us. In particular, you may request information on the purposes of the processing, the category of personal data, the categories of recipients to whom your data has been or will be disclosed; the duration of the projected retention period, the existence of a right to amend, delete, limit the scope of processing or object; the existence of a right of appeal, the origin of your data, unless it has been obtained from the person responsible; and the existence of automated decision-making, including profiling and, where appropriate, meaningful information on its details;
- In accordance with Art. 16 GDPR, you have the right to immediately request the correction of incorrect or incomplete personal data stored by the party responsible;
- You have the right to request the deletion of your personal data stored by the party responsible in accordance with Art. 17 GDPR, unless the processing is necessary to exercise the right to freedom of expression and information, to fulfil a legal obligation, for reasons of public interest or to assert, exercise or defend legal claims;
- You have the right to request the restriction of the processing of your personal data in accordance with Art. 18 GDPR if the accuracy of the data is disputed by you, the processing is unlawful but you refuse to delete it, the data controller no longer needs the data but you need it to assert, exercise or defend legal claims, or you have objected to the processing in accordance with Art. 21 GDPR;
- In accordance with Art. 20 GDPR, you have the right to receive your personal data – which you have provided to the responsible person – in a structured, common and machine-readable format or to request transmission to another responsible person;
- In accordance with Art. 7 para. 3 GDPR, you have the right to revoke your consent once given at any time vis-à-vis the person responsible. This has the consequence that the data controller may not continue the data processing, which was based exclusively on this consent, for the future;
- You also have the right to lodge a complaint with a supervisory authority pursuant to Art. 77 GDPR. You can generally contact the supervisory authority at your usual place of residence or workplace or at our company headquarters.

In the case of an information request that has not been made in writing, we kindly ask for your understanding that we may subsequently demand evidence from you that you are the person whom you claim to be.

Right of objection: In particular, you have a right of objection in accordance with Art. 21 (1) and (2) GDPR against the processing of your data in connection with direct advertising, if this is done based on a weighing of interests.

Our data protection officer: We have appointed a data protection officer in our company. Our data protection officer can be reached at:

IDKOM Networks GmbH – Data Protection Officer, Dieselstraße 1, 87437 Kempten, Germany
Mr. Thomas Hug, email: datenschutz@idkom.de

Right of appeal: You have the right to object or to lodge a complaint about the processing of your personal data by us. Your complaint must be directed to a data protection supervisory authority:
Bavarian State Office for Data Protection Supervision (*Bayerisches Landesamt für Datenschutzaufsicht*),
Promenade 27, 91522 Ansbach, Germany
Phone 0981 531300, Fax 0981 53981300, email: poststelle@lda.bayern.de, Internet: www.lda.bayern.de